



OFFICE OF THE PRINCIPAL
KHAGARIJAN COLLEGE

P.O : Chotahaibor, Nagaon(Assam), PIN:-782003

ESTD: 1972

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Ref.No :-

Date: -

From,

Dr. Ramesh Nath, M.Sc, B.Ed, Ph.D

Principal & Secretary

**Supporting Document for
Self Study Report: 2023**

DVV Clarification

Criterion: VI Metric: 6.3.2

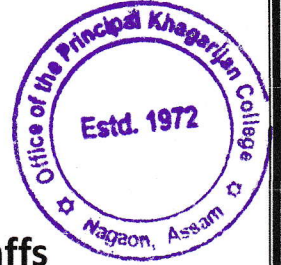
Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

(Policy Document for Financial Support)

Principal

Khagarijan College

Principal
Khagarijan College
Nagaon (Assam)



POLICY DOCUMENT FOR

Financial Support to the Teaching & Non-Teaching Staffs

Khagarijan College, Nagaon, Assam

The Khagarijan College is a co-educational institution, situated just one kilometre distance from the Nagaon Circuit House. The College started with a single stream viz. Arts in the year, 12th September, 1972. Further, in its incremental process it has incorporate in its curriculum framework by introducing new courses such as Commerce (UG), BCA, PGDCA & PG course in Assamese as self-finance course from 2020 & 2015 onwards with good enrolment profile. At present, the institution is offering 14 UG, 01 PG & PG diploma courses.

VISION

The vision of the Khagarijan College is to spread and promote higher education for the sustainable development of the nation.

MISSION

To set a high standard of excellence in the preservation and creation of knowledge through Teaching-Learning and experiment and to serve as an effective instrument of development in the path of education, progress and total awakening. Besides, we shall go always a little with "BETTER EVERY DAY" spirit.

Vision and Mission of the institution are highlighted below:

To provide quality education to the students, a vast majority of which comes from nearby rural areas. The College seeks to equip them with basic undergraduate and postgraduate degrees which are essential qualifications for diverse career options.

Pursuit of educational excellence to help the students bring out the best in them and develop into complete persons.


Attainment of loftier and nobler human goals through sustained intellectual efforts for the teacher and the students.

Instilling a spirit of enquiry, scientific temperament, humanistic values, and a sense of responsibility in the student

Development of the spirit of patriotism, dedication, and service.

Background

The College has 16 numbers of permanent faculty members & 11 full-time Teachers approved by the college management committee. To cope up with above 1000 students


Principal
Khagarijan College
Nagaon : Assam



each academic session, the institution tries its level best to train its teaching & non-teaching staffs by financial and non-financial staffs for corporate & professional department.

Strategy for financial Assistance


The college/intuition with a smaller number of permanent faculty members must support full timers and part timers from its own revenues. Hence, the college has some financial difficulties for proper support to the faculty members. Instead of that, the college has a policy for financial support which is approved by the Governing Body of the college in its meeting vide dated 18-12-2021 approved by the policy document.

Terms & Condition:

- The college will (if financial condition allowed) bear 50% of the cost for attending national/institutional/ Seminar/ workshop/symposia etc. outside the 15 kilometres radius from the college.
- The institution will provide leave for attending seminar/workshop/ conference with the receipt of the application from the faculty members.
- The college will provide financial support and TA/DA to faculties if he/she will agree to attend any programme representing the college.
- The recipient of financial assistance is bound to submit the bills and voucher of expenditure and course competition certificates to the office of the principal.

Date of Revision: 2021

Review Date: 2024


**Principal
Khagarijan College
Nagaon : Assam**