

NOTICE

Date: 15/02/2025

SUBJECT: Compulsory Attendance in Classes

Dear Students,

This is to bring to your attention that attendance in classes is compulsory for all students. As per the college rules, a minimum of 75% attendance is required to be eligible to appear in the examinations.

Important Instructions:

- Regular attendance in classes is essential for academic success.
- Students who fail to meet the attendance requirement will not be allowed to appear in the examinations.
- Leave of absence will only be granted in exceptional circumstances, such as illness or family emergencies.

Consequences of Non-Compliance:

- Students who do not meet the attendance requirement will be barred from appearing in the examinations.
- Repeated instances of non-attendance may lead to disciplinary action, including suspension or expulsion from the college.

We Expect Your Cooperation:

Sincerely,

Dhanesh Sharma
HoD, Commerce
Khagarijan College